



EMPOWER YOUR FUTURE

YOUNG LAWYERS DIVISION

KENTUCKY BAR ASSOCIATION

EXECUTIVE COMMITTEE MEETING MINUTES **Friday, July 19, 2019 at Noon EST** **French Lick Resort & West Baden, French Lick, IN**

- I. Opening Remarks (Zachary A. Horn, Chair)
- II. Introductions
 - A. EC Roster
 - a. Present – Zachary Horn, Miranda Click, Megan Keane, Lee Metzger, Dominik Mikulcik, Brandon Sword, Michelle Fox, Aaron Fallahi, Laura Salzman, Katee Neltner, Chris Groeschen, Matt Barszcz, Theresa McMahan, Seth Fawns, Jack Phillips, Bill Brammell, Elizabeth Combs, Christine Stanley, John Weber
 - b. Absent – Jenna Overmann, Kelly Ridings, Sarah McKenna, Chapin Scheumann, John Wathen, Olivia Amlung
 - B. Year Calendar – Mr. Horn provided an overview of this year's calendar. An outlook invite will be sent to all EC members' email accounts for the monthly YLD EC call-in meetings. The invites will contain the conference call information, agenda, and passcode. We will also have quarterly meetings rotating between Lexington and Louisville. Meeting dates are October 12, January 11, and April 11 from 9 a.m. to noon, and a meeting following our annual luncheon at the KBA Convention in Covington on June 25.
- III. Executive Committee Training
 - A. Young Lawyers Division Overview and Bylaws – by Mr. Horn.
 - 1. Officers – Chair, Chair-Elect, Vice Chair, and Secretary-Treasurer
 - 2. Executive Committee
 - i. District Representatives – 1 from each of the 7 SC Districts. District Representatives should host a social event in conjunction with the district's Kentucky Law Update (contact Melissa Blackwell to arrange). Also, promote the Legal Food Frenzy in your district.
 - ii. At Large Representatives – 13 total, appointed by Chair
 - III. Affiliate Representatives – local bar associations
 - iv. Law School Representatives
 - 3. Branches – Other opportunities for leadership. See materials provided before meeting.

- i. Purpose
- ii. Positions
- iii. Duties/goals
- iv. Branches
 - Programming Branch
 - Membership Branch
 - Communications Branch
 - Public Service Branch
 - Diversity and Inclusion
 - ABA Representatives
 - Section Liaisons
 - Volunteers
 - Education Committee – Olivia and Katee
 - Legal Food Frenzy – Chris Groeschen and Elizabeth Combs
 - Disaster Relief Coordinator – Jack Phillips
 - Public Services Branch (Voices Against Violence/Kentucky Legal Aid) – Laura Salzman
 - CLE Coordinator – Matt Barszcz
 - Convention or CLE – Bill Brammell
- v. Institutional Memory Reports – A yearly report will be due from each individual describing what their duties were, any timelines, and any pertinent contacts. Due at convention to the Chair.
- vi. Monthly Reports
- vii. Available Positions and Descriptions
- viii. Apply and encourage other to apply

4. Membership Statistics – Report by Mr. Horn. Our numbers are declining. They are not dropping at a drastic rate, but enough to be concerned. In 2017-2018, YLD had 1,247 members. In 2018-2019, YLD had 1,146 members. We need to figure out better ways to explain our benefits to our members. New this year will be a focus on attorney wellness, which is one of Mr. Horn's themes for the year. The KBA is trying to implement programming to improve attorney wellness.

- B. Expectations of All Executive Committee Members
 - 1. Attend in-person meetings
 - i. October 12, 2019 in Lexington at 9am
 - ii. January 11, 2020 in Louisville at 9am
 - iii. April 11, 2020 in Lexington at 9am
 - iv. June 24-26, 2020 Convention in Covington

Mr. Horn stated that the key to success is to show up, and to do what you say you are going to do. Telephonic participation is ok, but strive to actually attend the in-person meetings *in person*.

2. Participate in monthly conference calls – all start at 2pm and dates indicated on EC calendar. Outlook invite to be sent.

C. Relationships

1. Lawyers Mutual Insurance Company of Kentucky – donates \$10K per year to YLD, which is a significant chunk of our budget.
2. National Insurance Agency – also donates \$10K per year to YLD
3. Board of Governors – Chair of YLD has a seat on the Board; chair-elect also attends but doesn't get a vote
4. Kentucky Supreme Court – Dinner will be in June, please make plans to attend.
5. Kentucky Bar Foundation (Lee Metzger is YLD rep as Secretary/Treasurer)

- Guion Johnstone – Executive Director
- Gwen Smallenburg – Program Manager

KBF is the charitable arm of the Kentucky bar - \$260K in grants given last year to non-profit organizations with a legal purpose. KBF has effectively doubled their income by getting an actuary to tell the banks to pay a higher interest rate on the trust accounts, according to the statute (made them pay a competitive interest rate, which hadn't been updated by banks in about 15 years).

6. KBA Staff
 - John D. Meyers - Executive Director
 - Melissa Blackwell - Director of Administration
 - Lori Alvey Publications & Program Attorney
 - Karen Cobb Membership Records Administrator
 - Jesi Ebelhar – Graphic Designer
 - Mallory McDonald Executive Assistant
 - Shannon Roberts – Director of Communications
 - Michele Pogrosky - Director of Accounting and Membership
 - Mary Beth Cutter – Director of CLE
 - Sonja Blackburn – Program and Publications Coordinator – NLP
 - Ema Haines – Program & Publications Coordinator - KLU
 - Caroline Carter – Program and Publications Coordinator – Annual Convention
 - Terri Marksbury – CLE Regulatory Coordinator
 - Brian Hilton – Staff Accountant
7. American Bar Association
 - Jack Phillips, ABA Representative
 - Seth E. Fawns, ABA Representative

D. American Bar Association – representatives will have voting capacity on behalf of the state of Kentucky at ABA meetings.

1. Annual Meeting – August 8-13, 2019 - San Francisco
2. Fall Conference – October 3-5 - New Orleans
3. Midyear – February 12-17, 2020 – Austin
4. Spring – April 29-May 2, 2020 - Nashville

E. Programs/Programming – Mr. Horn provided an overview of each program below.

1. Current
 - U@18
 - Bullyproof
 - Legal Food Frenzy
 - Road Less Traveled
 - Voices Against Violence
 - Why Choose Law
 - Law School Events
 - District Events
 - New Lawyer Reception
 - Convention
 - New Lawyers Program
 - Legal Aid University
 - Lawyers and Leaders – with LMICK
 - Disaster Legal Services
 - Web based CLEs
 - Awards and Scholarship Details
 - Nathaniel R. Harper Diversity Award
 - \$2,000 Bar Study Scholarships
 - Leadership Kentucky/Emerge Scholarship
 - Service to Young Lawyers, Young Lawyers Service to Community, and Outstanding Young Lawyer Awards
 - Submit nomination of KY Outstanding Young Lawyer for ABA National Outstanding Young Lawyer Award (deadline August 2019)
2. New Programming
 - KBA Lawyer Wellness Committee – YLD will have a seat on that committee to serve for a two-year term
2. General
 - i. Organizing Events and Programs
 - Checklist for coordinating with KBA and publicizing – this checklist was provided in the written materials for the EC prior to the meeting
 - Submissions for reimbursement – pre-payment if possible for tax deduction
 - Submit receipts to Brian Hilton at KBA

3. Convention – (Sara McKenna and Christine Stanley)
 - i. CLE proposals due August 2019
4. Diversity Summit
 - i. Summit to take place this year.
7. District Representatives
 - i. Plan at least one social event for your district – Typically in conjunction with KLU
 - ii. U@18 presenters and schools, and Bully Proof presenters and schools.
 - iii. Responsible for coordinating Legal Food Frenzy Efforts in District
8. Legal Food Frenzy (Elizabeth Combs and Christopher Groeschen)

IV. Business Meeting

- A. Chair Report (Zachary A. Horn, Chair)
 1. Goals for 2019-2020 Year
 - i. Promote YLD, YLD programming, YLD participation, and YLD member satisfaction, Increase leadership involvement
 - ii. Legal Food Frenzy – We are putting more responsibility on the District Representatives to promote the Legal Food Frenzy within their Supreme Court District this year.
 - iii. Diversity Summit
 - iv. KBA Lawyer Wellness Committee
 - v. Increase institutional knowledge and improve succession
 2. Board of Governors Meeting Report

Biggest thing going on there is the Lawyer Wellness Committee that is in the works. They believe healthy attorneys in mind, body, and spirit are less likely to commit malpractice.
 3. Approval of At-Large Representative Appointments - Motion to approve all at-large representatives made by Mr. Horn. Second by Ms. Keane. All approved by unanimous voice vote.
 4. Appointment of LMICK Board Member – Tanner Watkins' term has expired. Sarah McKenna agreed to succeed him. Christine Stanley opined, "She's amazing!" Motion by Mr. Horn to approve Ms. McKenna as LMICK Board Member. Second by Mr. Barczysz. Unanimously approved by voice vote.
- B. Chair-Elect Report (Miranda D. Click) – Ms. Click welcomed all new EC members, and invited them to email her (mclick@eastkentuckylaw.com) with any questions about what to do as the year proceeds.

C. Vice Chair Report (Megan Keane)

1. ABA Outstanding Young Lawyer Application – there was discussion of submitting an application on behalf of Rebecca Schafer, former YLD Chair. She was the recipient of the KBA's outstanding young lawyer award. Megan will look into her eligibility and submit an application if she is eligible.

2. Review and discussion of Bylaws Change Proposal – All proposed changes submitted in redline draft to EC members prior to the meeting. Generally speaking, the proposed changes would eliminate the Secretary/Treasurer position and redistribute those duties among the Vice Chair and Chair-Elect. It would also make all at-large members voting members of the EC. Any changes would need to be discussed during this summer meeting, and any changes approved would need to be submitted to membership before a vote can be taken at the fall meeting in October. If the changes pass, they will be presented to the Board of Governors for approval. If approved, changes would take effect with the 2020-2021 bar year. Ms. McMahan suggested that if we eliminate the Secretary/Treasurer position, we should add another at-large member. There was also a suggestion made to add voting rights for the immediate past chair in the event of a tie (section 3.5). Mr. Fallahi and Mr. Weber are against the portion of the amendment re: automatic succession.

Motion by Ms. Keane to approve the proposed changes to Article 3, removing the Secretary/Treasurer position, having automatic succession in the officer positions after one is elected Vice Chair, going from 13 to 14 at large representatives, and having the immediate past chair as a tiebreaker vote. Motion seconded by Mr. Barczysz. Motion to approve amendments to Article III passes, with 14 Ayes and 5 Nays.

Changes were then discussed concerning Article IV, Section 4.1(3). Proposed amendment stating "District Representatives must reside in the Supreme Court District for which they reside for election or appointment." Mr. Brammell noted that many practitioners in Louisville live in Oldham County, outside Louisville's Supreme Court District. There was a discussion on revising proposed amendment to reflect that District Representatives must reside "or maintain an office in" the Supreme Court District for which they seek appointment.

Motion by Ms. Keane approve the language as written in her proposal, without revision. Seconded by Mr. Sword. Motion passes, with 11 Ayes and 8 Nays.

Potential changes were then discussed concerning Section 4.3, to adjust the timeline for nominations and elections. Mr. Phillips made a motion to approve the proposed language, with the addendum of changing a typographical error in 4.3(8) where "February" was misspelled. Second by Ms. McMahan. Unanimously approved.

Potential changes were then discussed concerning Article V of the Bylaws. This reflected changes to the language about calling meetings. Motion by Ms. Keane to approve proposed changes to Section 5.2. Second by Mr. Barczysz. Unanimously approved.

Motion by Ms. Keane for changes to Section 5.3 as follows: "The time and place of the meetings of the Executive Committee shall be announced at least ten days in advance by notice, via first class mail, or electronic mail, or via posting to the Division's website, to its members. The notice may state the nature of the business to be discussed." Second by Ms. McMahan. Motion passes, with 12 Ayes and 6 Nays.

Potential changes were then discussed concerning Article VIII, concerning changes to language about attending meetings and reimbursements. Motion by Mr. Phillips, Second by Mr. Sword. Unanimously approved.

Motion by Mr. Horn to close discussion on the Bylaws. Second by Ms. Keane. Unanimously and mercifully approved.

D. Secretary/Treasurer (Edward L. "Lee") Metzger, III)

1. Review and approve minutes from April 2019 meeting

Motion by Mr. Barcscz. Second by Ms. Combs. Unanimously approved.

2. Financial overview

Mr. Metzger provided an overview of last year's financial information. Copies were included with the written materials.

3. Discussion and Approval of Proposed Budget

Proposed budget was included with written materials. Mr. Horn proposed decreasing district social events budget to \$500 for each district, giving a total of \$1,500 to Legal Food Frenzy, and having a slight surplus. Also proposed changing ABA Fall Meeting to \$3,000; ABA Midyear meeting to \$2,500; ABA Spring Meeting to \$2,500; decreasing convention reception to \$1,000; and decreasing communications budget to \$500. Motion to approve, with these proposed changes, by Mr. Metzger. Second by Ms. Keane. Budget unanimously approved.

E. Old Business - None

F. New Business – None

V. Adjournment

A. Next YLD Monthly Conference Call – August 13, 2019 at 2 p.m.

B. Next YLD In-Person Meeting – October 12, 2019 (Lexington).

C. Reminder re: Board of Governors Dinner – dinner at 6:30.

Motion to adjourn by Ms. Keane. Second by Mr. Barcscz.

Respectfully submitted,

Lee Metzger, Secretary/Treasurer

August YLD Telephone Meeting Minutes

- I. Call to Order by Chair Zachary Horn. Mr. Metzger took the roll.
 - a. Present: Zachary Horn, Miranda Click, Megan Keane, Lee Metzger, Jenna Overmann, Brandon Sword, Laura Salzman, Matt Barcscz, Sarah McKenne, Theresa McMahan, Chapin Scheumann, Bill Brammell, John Wathen, Elizabeth Combs, Christine Stanley, John Weber
 - b. Absent: Dominik Mikulcik, Kelly Ridings, Michelle Fox, Aaron Fallahi, Katee Neltner, Chris Groeschen, Seth Fawns, Jack Phillips, Olivia Amlung

II. Officer Reports

A. Chair-Elect: Miranda Click - No report.

B. Vice Chair: Megan Keane

1. ABA Outstanding Young Lawyer Award Nomination - Rebecca Schafer ineligible due to aging out.

2. YLD Bylaw Update - Megan will make revisions discussed at our summer meeting, to be voted on at October meeting.

3. ABA update - Megan went to the ABA meeting in San Francisco. The ABA YLD approved a resolution changing the age limits for ABA YLD membership. Presently, ABA YLD is open to those who are under 36 or in practice for five years or less. The resolution is to expand the eligibility to those who have been in practice for ten years or less. For the change to take effect it must be approved by the ABA "big bar." This will go in January for a vote. If passed, it will not be implemented until 2021.

C. Secretary/Treasurer: Lee Metzger

1. Kentucky Bar Foundation Board of Directors Report - first KBF meeting will be 8/23

E. Chair: Zachary A. Horn

1. Bench and Bar YLD Columns - column in latest issue of B&B is on attorney wellness

2. National Insurance Agency/LMICK Sponsorship Status - Zachary is working with Brian Hilton to get bills sent out.

3. New Lawyers Program - Zachary met with planning committee yesterday for the New Lawyer Program. He will be presenting at New Lawyer Program and at Convention on Attorney Wellness

4. In person meeting and social event in October - will be at Dinsmore in Lexington starting at 9 a.m. A social event will follow at noon. Chapin volunteered to organize the lunch and will make reservations.

5. Leadership Positions - Zachary is still filling these out. They should be finalized within the next week. If there is any position you are particularly interested in, please let Zachary know.

III. District Representative Reports - DRs are to organize social events in conjunction with the Kentucky Law Update(s) in their district. Contact Melissa Blackwell at the KBA and we can have our events in conjunction with the KBA. DRs primary job, after

conferring with Melissa, is to get young lawyers to the social events and to promote the Legal Food Frenzy. First KLU will be in Owensboro August 29-30.

IV. Committee Reports

A. Convention: Sarah McKenna and Christine Stanley

1. CLE proposals - due August 23. Six ideas so far. If you have ideas for a topic but no speaker, please email both Sarah McKenna and Christine and the KBA can help find a speaker.
2. Also looking for ideas for keynote and featured speakers.
3. Any communications should copy both Sarah and Christine.

V. New Business - None

VI. Old Business - Legal Food Frenzy - Daniel Cameron is willing to continue to participate if he wins the Attorney General job.

VII. Next Meetings

1. Monthly Telephone Conference - Tuesday, September 10 at 2:00 p.m. EST
2. October Quarterly Meeting – Saturday, October 12 at 9:00 a.m. EST at Dinsmore in Lexington. Lunch/social will follow.

VIII. Adjournment

Respectfully submitted,

Lee Metzger,
Secretary/Treasurer

September 2019 YLD Telephone Meeting

Call to order by Chair Zachary Horn. Mr. Metzger took the roll

Present: Zachary Horn, Miranda Click, Megan Keane, Lee Metzger, Jenna Overmann, Brandon Sword, Kelly Ridings, Chris Groeschen, Matt Barcscz, Sarah McKenna, Theresa McMahan, Seth Fawns, Jack Phillips, Chapin Schuemann, Bill Brammell, Elizabeth Combs, Christine Stanley, John Weber, Olivia Amlung (tardy)

Absent: Dominik Mikulcik, Michelle Fox, Aaron Fallahi, Laura Salzman, Katee Neltner, John Wathen,

OFFICER REPORTS

Miranda Click - No Report

Megan Keane - By-Laws. Notice went out and changes will be voted on at next meeting.

Lee Metzger - Kentucky Bar Foundation report - almost \$5M in endowment.

Zachary Horn had multiple items to report.

- Bench & Bar article on mindfulness has been submitted.
- NAIA and LMICK will continue to financially support us. LMICK has billed for the entire \$10K; NAIA has been billed \$5K and will be billed for another \$5K in 2020.
- Next in person meeting will be at Lexington office of Dinsmore & Shohl at 9:00 a.m. on October 12. Social will follow thereafter.
- Third annual Judge Johnstone Awards dinner. For the last few years we have sponsored, and this has come out of the First District Budget. It's more expensive than in the past. Previously a silver sponsor for \$265, now \$400 for a sponsorship. First District rep., Dominik Mikulcik, will get to make the call since it's his district and would come out of his budget. Lee Metzger will let KBF know at next board meeting that their pricing is getting too expensive for us to continue sponsoring the Johnstone dinner.
- Please submit your pictures to be put on YLD website. Submit to Lori Alvey.
- Leadership positions have almost been completely filled.

DISTRICT REPRESENTATIVE REPORTS

1. Dominik Mikulcik, First District - no report
2. Brandon Sword, Second District - Went to Owensboro KLU. Not too many young people there. No funds expended. Another KLU coming up in September in Bowling Green.
3. Kelly Kirby Ridings, Third District - Last year and the year before, Melissa Blackwell wanted us to do the social event in connection with the President's reception.
4. Michelle Fox, Fourth District - No report.
5. Aaron Fallahi, Fifth District - No report.
6. Laura Salzman, Sixth District - Report by Lee Metzger. President's Reception will be on 9/11 at 5:30 at the Gruff in Covington, in conjunction with KLU.
7. Katee Neltner, Seventh District - No report.

Committee Reports

Convention - YLD submitted 11 topics. Committee will meet on 9/11 and hash out the first round of submissions. There is still time to submit a topic. Contact Sarah McKenna or Christine Stanley.

New Business – none

Old Business – none

Next Meeting: October Quarterly Meeting - Saturday, October 12 at 9:00 a.m. EST in Lexington at Dinsmore

Adjournment

Respectfully submitted,

Lee Metzger,
Secretary/Treasurer