

INSTRUCTIONS FOR APPLYING FOR RESTORATION

To be considered for the KBA Board of Governors' docket, your application must be received, and be complete, two weeks prior to the next meeting. For this date, contact the Disciplinary Clerk, Susan Greenwell, at 502-564-3795, extension 246. Your completed application and any money due must be filed with the Executive Director of the Kentucky Bar Association at the address referenced below:

JOHN D. MEYERS, EXECUTIVE DIRECTOR
KENTUCKY BAR ASSOCIATION
C/O SUSAN GREENWELL, DISCIPLINARY CLERK
514 WEST MAIN STREET
FRANKFORT, KY 40601-1812
502-564-3795



KENTUCKY BAR ASSOCIATION

514 WEST MAIN STREET
FRANKFORT, KY 40601-1883
(502) 564-3795
FAX (502) 564-3225
www.kybar.org

For your application for restoration to be considered complete, the following must be attached to the **executed** and **notarized** application:

- _____ Copy of any Order suspending Applicant from practice of law or granting withdrawal from Bar membership.
 - _____ Three Affidavits from Kentucky attorneys attesting to Applicant's character and fitness as an attorney and recommending restoration to the Bar. ***If none, Applicant must have permission from the Executive Director waiving this requirement.***
 - _____ Names and addresses of three former clients. ***If none, Applicant must have permission from the Executive Director waiving this requirement.***
 - _____ Certification from CLE stating Applicant is compliant for the current educational year. CLE Rules and Forms can be found at www.kybar.org. Contact Terri Marksbury at 502-564-3795, extension 281, for any additional questions concerning CLE compliance.
 - _____ Certification from the Office of Bar Counsel regarding Applicant's disciplinary history including any Clients' Security Fund claims. Contact Audra Morris at 502-564-3795, extension 285, for additional questions regarding this Certification.
 - _____ Memorandum from KBA Accounting/Membership Department that Applicant has paid all dues owed since suspension or withdrawal from the practice of law in Kentucky and is dues compliant.
 - _____ A check for total application fees owed. For amounts owed, consult Inquiry Commission Regulation XI.
- If you have not been a member of the Bar for five years or longer, please see SCR 3.504(3). Passage of a written essay exam may be a pre-requisite for restoration unless you withdrew from the Bar pursuant to SCR 3.480(1) and have practiced in a reciprocal jurisdiction after withdrawal meeting all requirements of SCR 2.110.