

**AAC Regulation No. 4:**  
**DELEGATION OF ADMINISTRATIVE TASKS**

Supreme Court Rule 3.130(7.02)(6)(c) provides that the Commission may delegate to an employee of the KBA the authority to review advertisements. The Commission hereby delegates this function to the advertising paralegal, with the supervision of the Office of Bar Counsel and the Director, to review such submissions in the limited circumstances as follows:

1. If an advertisement is submitted without a request for an advisory opinion pursuant to SCR 3.130(7.03) then the KBA would be authorized, through its designee, to inquire of the attorney whether or not an advisory opinion is being sought.;
2. If a request for an advisory opinion submitted pursuant to SCR 3.130(7.03) is determined to have been made without the proper fee then the KBA would be authorized, through its designee, to inform the attorney that the request requires a fee, or that the amount of the fee is incorrect;